

Cooperative Summer School: Parent/Student Handbook

July 14–August 20, 2025

(School in session **Friday, 7/18**. Otherwise, no school on Fridays)

Summer School Sites

Fairport Senior High School

Lynn Gumina, Principal
1 Dave Paddock Way
Fairport, NY 14450
Office: (585) 421-2100

For students from districts:

- Fairport
- Honeoye Falls Lima
- Penfield
- Pittsford
- Rush-Henrietta

E. Irondequoit Middle School

Terry Reynolds, Principal
155 Densmore Road
Rochester, NY 14609
Office: (585) 339-1560

For students from districts:

- East Irondequoit
- East Rochester
- Webster
- West Irondequoit

Website Links

- **Cooperative Summer School:** www.monroe.edu/summerschool
- **Summer School SchoolTool:** www.monroe.edu/SummerSchoolTool

Summer School Dates

Schedules will show classes as Monday–Friday. **After July 18, there will be no Friday classes.**

Session 1: July 14–29

- Remedial courses (run through both sessions) & new courses
- **School in session Friday, 7/18. Otherwise, no school on Fridays.**
- 1 credit remedial courses and ½ credit new or remedial courses are in Session 1

Session 2: July 30–August 18

- Remedial courses (continued), new courses, and review courses
- **No Fridays**
- **All** review courses and ½ credit new or remedial courses are in Session 2

Session 3: August 19 & 20

- Regents Exams

Local/Final Exams: August 14 & 18

- Exams for courses without an aligned NYS Regents examination

Summer School Class Times

Period 1: 7:40 a.m.–9:50 a.m.

Period 2: 10:00 a.m. –12:10 p.m.

Period 3: 7:40 a.m. –12:10 p.m.

Registration/Enrollment

Students are enrolled in summer school by their district counselor. Registration for summer school runs from June 2 through July 1. Counselors/schools will contact parents regarding their student's enrollment/registration status based on their established practices and policies.

Due to enrollment, some courses may only be offered at one location. Parents and school districts will be notified of any changes.

Schedules

Summer School class schedules will be **available electronically on or before July 8** based on the parent/guardian and student emails provided through the registration process.

Summer School SchoolTool Link: www.monroe.edu/SummerSchoolTool

Emergency Closings

In the event school must be closed due to inclement weather or other emergencies, Monroe #1 BOCES will notify parent/guardians, students and staff via the following broadcasts:

Television

- WROC (Ch. 8)
- R News (Ch. 9)
- WHEC (Ch. 10)
- WHAM (Ch. 13)

Radio

- WHAM (1180 AM)
- WCMF (96.5 FM)
- WPXY (97.9 FM)
- WRMM (101.3 FM)

Grading/Course Credit

- Midterm grades for six-week courses will be available on the portal **August 4**.
- Report cards will be available on the portal **Friday, August 22**.
- The **home school** will make the determination whether a student passes or fails and will award credit accordingly.

Questions: Once summer school ends, questions regarding a student's grade(s) should be directed to the **home school district**.

Transportation (Drop Off/Pick Up)

- Please contact your **school district's transportation office** regarding the location and times for student pick-up and drop-off.
- If your school district is not providing transportation, the parent and/or student is responsible for transportation to summer school.
- Students should arrive **no earlier than ten minutes before** school begins and be picked up **no later than five minutes after** school ends.
- Security will enforce designated parking to ensure safety at both Cooperative Summer School sites.
- **Students should not arrive at school by Uber, Lyft or other third party drivers.**
- **Students also will not be released/transported by Uber, Lyft or other third-party drivers** at the end of the school day.

Fairport High School

- **Location:**
1 Dave Paddock Way,
Fairport 14450.

East Irondequoit Middle School

- **Location:**
155 Densmore Road,
Rochester 14609.
- All parking will be on the left, before the bus loop.
- The student drop-off and pick-up area is located at the front door.

School Nurse

- A school nurse will be available for student emergencies and/or medical needs.
- Please complete and return the **Emergency Contact and Medical Information Form** (available at www.monroe.edu/summerschool) with your son/daughter on their first day of summer school.
- If you need to speak with the nurse regarding your son's or daughter's medical needs, please contact the Summer School main office.

Accidents/Emergencies

- A student should report to his/her classroom teacher if he/she feels ill while at school. The teacher will arrange for the student to see the school nurse.
- If it is necessary for the student to go home, the school nurse will contact the parent/guardian. Students must have authorization from the school nurse or a Cooperative Summer School administrator to be excused.
- Students are required to report all accidents occurring on school property involving any student during school hours.

Student Supplies

Students should come prepared on the first day of school with paper, folders and writing materials. Students will be informed on the first day of class if additional supplies are needed.

Telephone Use

Parents/guardians who need to contact their child in an emergency should **call the main office** at the Cooperative Summer School site.

Regents Examinations

- All students **must bring a proper photo ID** on the day of the examination.
- Students should be in the classroom **15 minutes before** exams begin.
- Food is **not** available on exam days. Students who are taking more than one exam will need to bring their own lunch.
- If a student is absent on the day a final exam/assessment is given, that exam **cannot** be made up or administered on another day.

Earth Science Regents Exam

- Every student taking the Earth Science Regents exam **must** retake the Lab Performance Test. June Lab Performance scores **cannot** be used for the August Regents exam.
- The Lab Performance test will be available at the summer school site **August 19 & 20.**

Examination Schedule for August 2025

Students must verify with their schools the exact times that they are to report to their State examinations.

Tuesday, August 19: 8:00 a.m.*

- Algebra I
- English Language Arts

Wednesday, August 20: 8:00 a.m.*

- U.S. History & Government
- Physical Setting/Earth Science
- Physical Setting/Chemistry
- Earth and Space Sciences

Tuesday, August 19: 12:00 p.m.*

- Global History & Geography II
- Algebra II

Wednesday, August 20: 12:00 p.m.*

- Geometry
- Living Environment
- Life Science: Biology

***Start times are subject to change.** Information regarding start times for a.m. and p.m. exams will be communicated to students and caregivers prior to exam week.

Cooperative Summer School Expectations for Students

Attendance Policy

- Students are expected to attend summer school every day.
- **Credit bearing courses (Remedial/New):**
Students who are absent more than two (2) days may be dropped. All cases will be reviewed by the home school district.

Student Conduct

- Students are expected to act appropriately, be attentive, show respect for staff and fellow students, follow directions, and complete all assigned class work.
- Discipline referrals may result in a parent conference, temporary removal or dismissal from summer school.

School Building

- Students are **Not** permitted to be in hallways or stairwells that are restricted or unsupervised.
- During school hours, students are **Not** allowed to leave the building without the principal's permission. Any student leaving campus without proper permission will **Not** be allowed to return that day.
- **No student visitors** are allowed.
- Students are **Not** permitted to loiter on school property.

Prohibited Devices

- Electronic devices (including cell phones) are **Not** permitted during summer school.
- Skateboards and roller blades are also prohibited.

Food/Drinks

- Food/drinks are **Not** permitted in the classrooms or hallways.
- Bottled water can be allowed in the classroom, if permitted by the teacher.

Smoking

- The use and/or possession of tobacco products, electronic cigarettes (e-cig or e-cigarette), personal vaporizer (PV) or electronic nicotine delivery system (ENDS) are **Not** permitted in the school building, school grounds, parking lot, school buses, and bus loading areas.
- Smoking and tobacco violations will result in temporary removal, or dismissal from summer school.

Fighting/Threatening/Vandalism

- Fighting/threatening/vandalism will result in dismissal from summer school. Restitution will be required for any damages.

Possession, use, or distribution of alcohol, drugs, drug paraphernalia, synthetic substances, abuse of over-the counter medications, or prescription drugs

- Will result in an immediate dismissal from summer school. If warranted, legal action will be pursued.

Firearms/Weapons (in or on school property)

- Possession of firearms/weapons will result in an immediate dismissal from summer school. If warranted, legal action will be pursued.

Searches

- Students may be questioned or searched without permission and criminal Miranda warnings do not apply. Police may question a student without parent presence, but an attempt will be made to contact the parent before police questioning unless the police won't allow such contact.

Dress

- All students are expected to give proper attention to personal cleanliness and to dress appropriately. Students and their parents have the primary responsibility for acceptable student dress and appearance. Students who violate the student dress code will be encouraged to modify their appearance.

Bus

- Students are expected to be on their best behavior.
- Bus transportation is a privilege; inappropriate behavior may result in suspension from the bus.

Driving

- Students are required to park in the designated areas.
- Misuse of vehicle on school property (speeding, not yielding to buses, loud music) will result in loss of driving privileges and disciplinary referral.

Hostile Environment

- Students may not harass, threaten, bully, or create a hostile environment through verbal threats or physical contact or via cyber use (cyberbullying).
- Students who create a hostile environment will receive temporary removal or dismissal from summer school.

Academic Honesty

- Students are not allowed to cheat, copy, plagiarize, or change records. Academic honesty violations will result in temporary removal or dismissal from summer school.

Reporting

- Students are expected to report any observed violations of this Code of Conduct.

Code Of Conduct

Monroe #1 BOCES is committed to providing a safe and orderly school environment. Responsible behavior by students, school personnel, parents and other visitors is essential to achieving this goal.

The Code of Conduct can be found at www.monroe.edu/CodeOfConduct

The Dignity Act

New York State's Dignity for All Students Act (The Dignity Act) seeks to provide the State's public elementary and secondary school students with a safe and supportive environment free from discrimination, intimidation, taunting, harassment, and bullying on school property, a school bus and/or at a school function.

At Monroe #1 BOCES we are strongly committed to establishing a positive school culture built on promoting the principles of: safety, respect, and responsibility.

With a focus on Prevention, Reporting and Response, our schools have a goal to end all forms of harassment, discrimination and bullying. You are encouraged to contact your school's Administrator or Dignity Act Coordinator if you have a concern that a student may be the target or perpetrator of any form of harassment.

Coordinators

A BOCES-wide Dignity Act Coordinator and a number of school-level Dignity Act Coordinators will be appointed to coordinate, implement, and review trends, investigate, track, and remedy allegations of bullying. The following people are designated as Dignity Act Coordinators:

Jim Colt

Building: Foreman Center

Phone: (585) 383-2298

Email: james_colt@boces.monroe.edu

Greta Johnston

Building: Foreman Center

Phone: (585) 383-6641

Email: greta_johnston@boces.monroe.edu

More information about the Dignity Act can be found at www.monroe.edu/DignityAct