



Role and Duties of MCSBA President

Appointments

1. Appoint the chairs for the Standing Committees and at least four At-Large members to the Steering Committee, two of whom must be superintendents.
 - Look for geographic and gender balance
 - Committee chairs should have history of active participation in each committee
 - Look to nurture future leadership
 - At-Large members enable the president to include members whose counsel you value, but who are not serving in any other formal leadership position
 - Outreach for committee chairs should begin right after the annual meeting
2. Appoint members of the annual budget committee (chaired by VP) and nominating committee (chaired by immediate past president), and the council of governments (COG). The specific membership requirements for these committees are described in the MCSBA constitution and by-laws.
3. Appoint the members to any ad hoc committees created by the Steering Committee, such as the Communications Outreach Advisory Committee.

Other duties

1. Help to develop the Association's goals for the year
2. Preside over Steering Committee, Executive Committee, and Board Leadership Committee meetings
3. Welcome participants at MCSBA events (board governance, fiscal training, law conference, prospective candidates seminar, etc.)
4. Along with the other officers, evaluate the MCSBA Executive Director in accordance with their contract.
 - a. Further details are provided in MCSBA practices & procedures
5. Work with the MCSBA office staff early in the school year to identify a location and speaker for the annual meeting. Arrange for a student performance group from your home district to perform at the event
6. Additional duties and responsibilities will be determined at the discretion of the MCSBA Executive Director