

## Cross Contract For Monroe #1 BOCES Services

This form is to be used by districts for requesting BOCES services from BOCES other than the local BOCES.

<b>PART 1: To be completed by district requesting cross contract</b>
--

<b>Student Name:</b>		<b>Date of Birth:</b>	
----------------------	--	-----------------------	--

<b>School District Requesting Service:</b>		<b>School Year of Service:</b>	
--	--	--------------------------------	--

<b>Address (Street, City, State, Zip)</b>	
---	--

<b>Service Requested:</b>	
---------------------------	--

<b>Potential BOCES Provider:</b>		<b>Service Location/Program:</b>	
----------------------------------	--	----------------------------------	--

\_\_\_\_\_  
School Superintendent Signature

\_\_\_\_\_  
Date

-FORWARD to local BOCES District Superintendent-

<b>PART 2: To be completed by local BOCES District Superintendent</b>
---

It is requested that cross-contract arrangements be made with \_\_\_\_\_ BOCES to provide the service listed above.

<b>Local BOCES Name:</b>	
--------------------------	--

\_\_\_\_\_  
Local BOCES District Superintendent Signature

\_\_\_\_\_  
Date

-FORWARD to District Superintendent of BOCES requested to provide service-

<b>PART 3: To be completed by Monroe #1 BOCES District Superintendent providing cross-contracted service</b>
--

<b>Service Title:</b>		<b>CO-SER#</b>	
-----------------------	--	----------------	--

**Activity Code#**

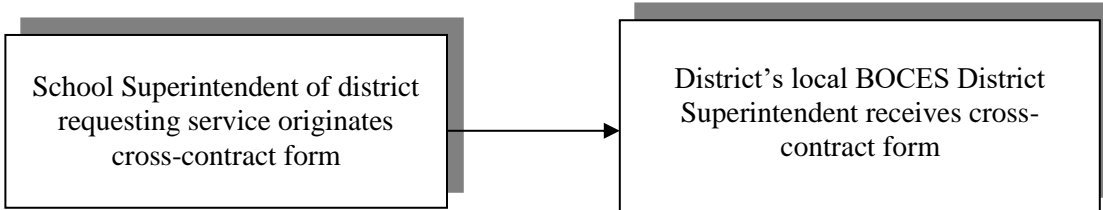
<b>Rate:</b>		<b>Estimated Charge:</b>	
--------------	--	--------------------------	--

\_\_\_\_\_  
Monroe #1 BOCES District Superintendent Signature

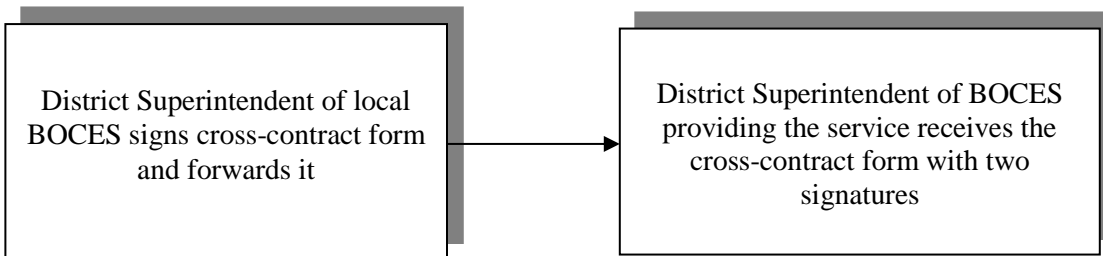
\_\_\_\_\_  
Date

After approval, distribute completed and signed copies of this form to:  
Providing BOCES Administrator, Requesting BOCES District Superintendent, and Requesting School Superintendent  
**Process for Requesting a Cross-Contracted BOCES Service**

**Step 1: School Superintendent of district requesting service contacts its local BOCES to request the service.**



**Step 2: District Superintendent of district's BOCES signs the cross-contract form and forwards it to BOCES that may provide the service.**



**Step 3: District Superintendent of BOCES willing to provide the service signs the cross contract form and distributes it to the School Superintendent of the district requesting the service and the district's local BOCES District Superintendent.**

