

Overview

Monroe One shares the overall goals of the NYSED for the 2021-22 school year; keep students and staff healthy and safe, be responsive to student needs, and maximize in-person teaching and learning.

This COVID Management Plan has been developed to be in line with guidance from the New York State Education Department, the American Academy of Pediatrics, the NYS Department of Health, the Centers for Disease Control, and the Monroe County Department of Public Health.

The NYSDOH has decided to end the mask mandate for congregate settings, which includes schools.

Starting Wednesday, March 2, 2022 Monroe One will transition to a mask-optional plan for students and staff.

Monroe One has continued to follow state and local requirements, which includes the decision to follow updated guidance and respect individual choice while continuing to prioritize the health and safety of our school community.

- KN95 masks are available for staff and families to pick up starting Wednesday, March 2 should individuals choose to do so.
- At-home COVID test kits are also available.
 - These test kits are available for staff and families to self-monitor as they see fit. There is no requirement to take one.
- Screening testing continues for staff until June 30, 2022.
 - Guidance from the state requires school staff to participate in weekly COVID screening testing until June 30. After that time, the weekly testing will end.
 - You have the option to opt-out by providing proof of vaccination.
- Daily Health Screening continues.
 - Staff and students are asked to self-monitor for any symptoms of COVID and remain home if ill. The COVID hotline remains in place.

This new guidance applies to school-administered after-school and extracurricular activities in the same way it applies to instructional periods.

The information within this plan will be reviewed and updated as necessary.

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Communication/Family and Community Engagement

To help form its COVID management plan, Monroe One BOCES sought feedback and input from stakeholders, and will continue to review and update it regularly to reflect current COVID transmission rates and concerns in the area.

➤ Community Commitment

Monroe One BOCES remains committed to communicating all elements of this plan to students, parent/guardians, staff and visitors.

- The plan is available to all stakeholders online at **Monroe.edu/COVIDPlan**
- It will be updated throughout the school year, as necessary, to respond to local circumstances and guidelines.
- Significant changes will be communicated directly to parents/guardians, using a variety of methods; including website and social media postings.
- Communication can be translated into one's preferred language, as requested.
- Monroe One will create and deploy signage throughout its buildings to address public health protections surrounding COVID.
 - In addition, Monroe One will encourage all staff, students and visitors through verbal and written communication to adhere to CDC recommendations regarding the use of personal protective equipment and healthy hygiene practices.

➤ School Closures

School building administrators will communicate with each other regularly and, if needed, will consider closing school if absentee rates impact the ability of the school to operate safely.

- Specific conditions that warrant the closure of schools will be identified and displayed to all stakeholders in advance.
- Monroe One will be in close communication with state and local health departments to determine when the school is unsafe for in-person instruction.
- Close communication will be ongoing between the superintendent and building administrators.

Monitoring Community Transmission

The CDC recommends schools should consider many factors as they prepare for the 2021-2022 school year, including the level of COVID transmission in the community at large and in their school community, as well as vaccination coverage rates in both the community at large and their school community.

➤ Prevention Strategies

Schools are asked to consult with local health officials and monitor community transmission, vaccination coverage, screening testing, and occurrence of outbreaks to guide decisions on the level of layered prevention strategies.

- The CDC guidance identifies multiple prevention strategies in a layered approach to promote safer in-person learning and care. This is particularly significant due to the fact that students under the age of 5 cannot receive the vaccine at this time.
- These strategies include:
 - encouraging vaccination
 - physical distancing
 - screening testing to quickly identify cases
 - improved ventilation
 - proper handwashing and respiratory etiquette
 - staying home when sick and getting tested
 - contact tracing in combination with isolation and quarantine
 - routine cleaning with disinfection
- The level of community transmission can be monitored through the CDC COVID Data Tracker [covid.cdc.gov/covid-data-tracker]

Health and Safety

Students, faculty, staff, contractors, vendors, visitors, and anyone entering the building will be required to follow the most up-to-date protocols in place. This includes self-screening for symptoms.

- Individuals are asked to check their temperature daily, prior to entering any school facility.
- If an individual has a temperature greater than 100 F, the individual will be denied entry, or sent directly to a dedicated area prior to being picked up or otherwise sent home.
- Per the MCDPH, anyone who has symptoms of COVID, regardless of vaccination status, must stay home or return home and contact their health care provider.

➤ Screening and Symptoms

- Parents are asked to check their child's temperature at home every day, before leaving for school.
 - Parents/guardians will be reminded that students may not attend school if they have had a temperature of greater than 100 F.
 - Parents/guardians are asked to report any COVID symptom they or their student are having by contacting the school nurse.
- All staff are asked to self-screen before arriving at work and to fill out the daily health check in their email if they have any symptoms.
 - Staff are asked to call the Monroe One COVID hotline and contact their supervisor if they are experiencing symptoms: 585-249-7090
- Screening will be required of all vendors and visitors using a screening questionnaire.
- Amid the recovery from the pandemic, the CDC recommends:
 - students and school personnel should stay home if they are showing signs and symptoms of infectious illness, including COVID, and get tested.
 - parents/guardians are encouraged to screen for COVID symptoms prior to their child attending school each day.
 - schools are asked to encourage everyone in their school community to get tested when symptoms are compatible with COVID, as this will help with rapid contact tracing and prevent the spread of COVID at school.

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➤ **COVID Exposure Protocol**

- If an individual is exposed or potentially exposed to COVID, the NYSDOH states that individual should mask and test at least 5 days after exposure.
- The NYSDOH defines an exposed student/staff as someone who was a close contact to an individual with COVID.
 - A close contact is someone, regardless of vaccination status, who was less than 6 feet away from an infected person for a combined 15 minutes or more over a 24 hour period.
 - The NYSDOH suggests schools consider all unmasked individuals within a classroom where there is a confirmed case of COVID to be considered as close contacts.
- Students will not be required to leave school following a known exposure to COVID. Parents will be notified.
- The NYSDOH strongly recommends that an individual who was exposed to COVID, regardless of vaccination status, should wear a mask for 10 days after known exposure.
- Testing immediately upon learning of possible and exposure and again on day 5 after exposure is strongly recommended.

➤ **Testing After Exposure**

- Whenever someone in school is determined to have been exposed or potentially exposed, the NYSDOH says the individual should be tested for COVID-19 as follows:
 - Consider testing immediately upon learning of the exposure or potential exposure.
 - At least 5 days after the last date of exposure or potential exposure, regardless of vaccination status
 - Exclude from school if a test is positive and/or exclude from school and test as soon as possible if symptoms develop,
 - Exception: Individuals with lab-confirmed COVID-19 within the past 3 months do not need to get tested unless they develop symptoms.
 - Testing will be made available to staff and students on campus by a trained member of the Monroe One health services team.

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➤ **New York State approach to COVID quarantine**

Who does not have to quarantine

- Anyone who is up to date on their COVID-19 vaccinations:
 - Anyone ages 5 or older and who has received all CDC recommended COVID vaccine doses, including booster(s) if eligible and additional primary shots for some immunocompromised people.
- Anyone who has had confirmed COVID within the last 90 days (tested positive using a viral test, e.g. antigen or PCR).

Steps to take if not required to quarantine

- Wear a well-fitting mask for 10 days from date of last close contact with someone with COVID.
- Get tested at least 5 days after the date of last close contact.
 - If test is positive or symptoms develop, isolate from others.
- Anyone who had COVID within the last 90 days and has since recovered and remained symptom free does not need to get tested.

Who must quarantine after close contact with someone with COVID

- Anyone who is not up to date on their COVID-19 vaccinations:
 - Anyone who is not vaccinated or has not completed a primary vaccine series.
- Exceptions for Schools and Child Care Programs (K-12):
- Exposed or potentially exposed students, teachers, and staff who must quarantine because they are not up to date with their COVID-19 vaccines can attend or work at school, school-based extracurricular activities, and eligible childcare programs for school-age children during the quarantine period if they undergo recommended testing.
 - However, these individuals must continue to quarantine as otherwise required outside of school.
- Children under quarantine can return to childcare and early childhood education settings on Day 6 after last exposure to an infected individual if completely asymptomatic.
- Testing (e.g., on or about day 5) is not required but is recommended; individuals with a positive test should isolate.
 - Masks should be worn from Days 6-10 for children age 2 and older who are capable of consistently and correctly wearing a mask.
- Staff under quarantine can return to work following NYSDOH guidance.
 - Masks should be worn from Days 6-10.

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➤ **New York State approach to COVID isolation**

Who has to isolate

- People who are confirmed to have COVID or are showing symptoms of COVID need to isolate regardless of their vaccination status.
- This includes:
 - People who have a positive viral test (e.g. antigen or PCR) for COVID, regardless of whether or not they have symptoms.
 - People with symptoms of COVID, including people who are awaiting test results or have not been tested.
 - People with symptoms should isolate even if they do not know if they have been in close contact with someone with COVID.

Exceptions for schools and child care programs (K-12)

- Children or staff testing positive in childcare and early childhood education settings must isolate according to NYSDOH guidelines, with the following exceptions:
- Children under isolation can return to childcare and early childhood education settings on Day 6 if they have been fever-free for at least 24 hours without the use of fever-reducing medication and other symptoms (if any) are improving.
- Testing (e.g., on or about day 5) is not required but is recommended.
 - Individuals with a positive test should continue to isolate through day 10.
 - Masks should be worn from Days 6-10 for children age 2 and above who are capable of consistently and correctly wearing a mask.
- Staff under isolation can return to work following the “How to Isolate” guidance above.
 - Masks should be worn from Days 6-10.



People with Known Exposure to COVID-19 Who Do Not Have Symptoms¹ "Quarantine"

	Under Age 2 years or unable to wear a well-fitting mask	Age 2 – 4 years	Age 5 years - Adult				All Ages
			Up-to-Date Fully Vaccinated and Boosted with recommended booster(s)	Up-to-Date Fully Vaccinated, not yet eligible for 1 st booster or received 1 st booster and not yet eligible for 2 nd booster if recommended	Fully Vaccinated, eligible for 1 st or 2 nd recommended booster but not yet boosted	Not yet Fully Vaccinated	Tested positive for COVID-19 within the past 3 months (regardless of vaccination status)
Quarantine, Duration	Yes, 10 days (masks not recommended for children under age 2)	Yes, 5 days	No	No	Yes, 5 days	Yes, 5 days	No
Attend/work at school and eligible childcare programs, (includes transportation)	Yes, on days 6-10 if completely asymptomatic and negative test if feasible	Yes, if undergoing recommended testing, or (for childcare/early childhood education settings) on days 6-10 if completely asymptomatic and negative test if feasible. ²	Yes	Yes	Yes, if undergoing recommended testing.	Yes, if undergoing recommended testing.	Yes
Testing	Test on whichever comes first: at least 5 days after last exposure (testing recommended but optional if unable to test) or if Symptoms develop If positive, isolate for at least 5 days from symptom onset or (if no symptoms) date test was collected						No test needed. Test if Symptoms develop.

1. See specific guidance for individuals in congregate settings and for furlough for healthcare workers.
2. See exceptions in guidance for K-12 schools and childcare programs (including pre-K) and for children in childcare and early childhood education settings.



Isolation for the General Public³

“Isolation” is for people who have a positive COVID-19 test or who have symptoms and are waiting for the results of a COVID-19 test.

Isolation is the same for everyone, regardless of whether they are unvaccinated, vaccinated, or boosted.

	Symptoms, Waiting for Test Result	No Symptoms, Positive Test	<u>Symptoms</u> , Positive Test	Hospitalized for COVID-19 or Immunocompromised
Duration of Isolation	<p>Until test result is received or 5 days, whichever is first.</p> <p>If test result is negative, isolation can end.</p> <p>If test result is positive, see “Symptoms, Positive Test” column.</p>	<p>5 days (day 0 is the day the test was collected; isolation ends <u>after</u> day 5).</p> <p>10 days if unable to wear a well-fitting mask; except children can attend childcare/early childhood education <u>after</u> day 5.</p> <p>If symptoms develop after testing positive, start 5-day count again with day 0 being the day symptoms started.</p>	<p>Minimum of 5 days (day 0 is the day symptoms start; isolation ends <u>after</u> day 5). <u>and</u> when fever-free for 24 hours without fever-reducing medication <u>and</u> symptoms have improved</p> <p>10 days if unable to wear a well-fitting mask; except children can attend childcare/early childhood education <u>after</u> day 5 if they meet symptom criteria above.</p>	10 - 20 days, consult healthcare provider
Antigen Test Timing at the End of Isolation	N/A	<p>Optional. If testing is done, it should be on at least day 5 of isolation.</p> <p>If positive, isolate through day 10. If negative, isolation can end but continue to wear a mask through day 10.</p>	<p>Optional. If testing is done, it should be on at least day 5 of isolation (when fever free for 24 hours and symptoms have improved).</p> <p>If positive, isolate through day 10. If negative, isolation can end but continue to wear a mask through day 10.</p>	Consult healthcare provider

3. See specific guidance for individuals in congregate settings and for furlough for healthcare workers.

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➤ **Face Coverings**

The NYSDOH has decided to end the mask mandate for congregate settings, which includes schools.

Starting Wednesday, March 2, 2022 Monroe One will transition to a mask-optional plan for students and staff.

Monroe One has continued to follow state and local requirements, which includes the decision to follow updated guidance and respect individual choice while continuing to prioritize the health and safety of our school community.

➤ **Masking after exposure, isolation, and quarantine**

The NYSDOH has outlined a number of scenarios where the use of masks would be either required or recommended.

- Students, staff, and teachers must wear masks on return to school during days 6-10 of their isolation period.
- Exposed individuals should mask in school and while in indoor public spaces for 10 days after exposure.
- Local health departments may institute stricter guidance than the state, such as requiring masking in schools. The state has strongly encouraged local health departments to implement universal masking when the county COVID rate is high.
- Masking is no longer required on school buses or vans. Individuals who are required to wear masks in school should wear masks on school transport.
- NYSDOH recommends students, staff and teachers wear masks when:
 - They feel more comfortable wearing a mask for personal reasons.
 - They were in the same room within the school as someone diagnosed with COVID-19 for 15 minutes or longer.
 - They are known to have been exposed to COVID-19 in any setting within the previous 10 days.
 - They are moderately-to-severely immunocompromised and have discussed the need to mask with their healthcare provider(s).
- Monroe One will respect and support any individual who continues to wear a mask even when they are not required to do so.
 - Under the Dignity For All Students Act, students have the right to a school environment free from harassment and bullying.

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➤ **Management of Ill Persons**

Students who become ill at school with symptoms of COVID

- Those students will be triaged by the school nurse.
- The school nurse will follow the Fever/Symptoms Protocol Flowsheet including the return to school protocol.
- The student will be escorted by the school nurse/staff to a dedicated area being called an isolation room.
- The parent/guardian will be contacted and notified that their child is ill. Under the MCDPH's testing program, they may have the option to have their child tested at school.
- The school nurse will refer the parent/guardian to the child's pediatrician/guardian for further direction and guidance.
- The student will be monitored by a staff person, ideally the school nurse, while in the containment (isolation) room.
- The staff person, school nurse, will have PPE available, which can consist of a face mask/N-95 mask, face shield or goggles, gloves, and gown while monitoring students in the containment (isolation) room.

Staff who become ill during the day with symptoms of COVID

- The Fever/Symptom Flowsheet is appropriate for use by the school nurse for employees in determining when to release an individual based on an assessment of possible COVID illness.
- Their return to work process, however, is more appropriately managed by the Department of Human Resources since Federal and State regulations play a role in employee matters.

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➤ **Healthy Hygiene Practices**

Three hygiene practices Monroe One emphasizes with training, reminder posters, and supplies are hand hygiene, respiratory hygiene, and the practice of “stay home when ill.” The building entrances have posters that encourage and illustrate respiratory hygiene, awareness of COVID symptoms and encouragement to stay home when not feeling well. Students will also be educated and frequently reminded of these critical habits.

Hand Hygiene

- Adequate facilities for hand washing are supplied and maintained with paper towels, soap, and open trash receptacles.
- All restrooms have posters encouraging proper hand washing.
- There is time in staff schedules to wash hands or use hand sanitizer upon entering a building and classroom, after using shared objects or surfaces, before and after snacks and lunch, after using the bathroom, after helping a student with toileting, after sneezing, wiping or blowing nose, or after coughing into hands.
- Hand washing, rather than sanitizing, is encouraged if hands are visibly soiled.
- Hand sanitizer is available for staff member work areas and near high touch common use items like copiers, vending machines and keyboards.
- Staff are encouraged to use hand sanitizer before and after putting on and taking off a face covering, as well as when using PPE when hand washing is not an option.

Respiratory Hygiene

Staff are trained in the following:

- to cover a cough or sneeze with a tissue and carefully dispose of the tissue and then wash or sanitize hands
- to use the crook of the elbow to cover a cough or sneeze if without an available tissue
- to have supplies of tissues and open top waste receptacles in offices, classrooms

Stay Home When Ill

- Monroe One asks both staff and students to stay home if they feel ill for any reason.
- Symptoms of COVID are posted and given in staff training.
- Returning to school/work will be based on the COVID Response Protocols detailed in this plan.

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Visitors (Parents, Guardians, Community Members, Volunteers, Vendors)

All visitors are required to follow current Monroe One COVID protocols. Parents may visit programs as would typically be allowable.

➤ Personal Protective Equipment

Personal Protective Equipment, or PPE, is provided by Monroe One BOCES for certain work, not only specific to COVID concerns. These tasks and their associated PPE is defined in the Personal Protective Equipment Hazard Assessment and PPE Selections and associated Safety Plan.

Due to COVID, face coverings will now be considered PPE, which can be used by staff while performing particular tasks.

➤ Materials for Staff Members

- Health office staff can wear a face covering while providing care in the health office.
- All nursing staff will be fit tested annually for N95 masks.
- In the absence of N95 masks, RN and LPN providing direct care may choose to double surgical-type masks.
- All health office staff will have a supply of gowns and gloves.
- The school nurse and LPN will have face shields/goggles as needed.
- Staff other than health office staff who are identified as having high intensity contact with students, consistently or periodically, will be provided the appropriate masks, face shields and gloves as deemed necessary.
- KN95 masks and at-home COVID test kits will be distributed as they are available to those who wish to have them.

Additional information on PPE for all staff members can be found on the next page

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This graph outlines additional recommendations for staff PPE.

CLASSIFICATION OF INDIVIDUAL WEARING PPE	N95 MASK	SURGICAL FACEMASK	EYE PROTECTION	GLOVES	CLOTH FACE COVERING
<p>ALL GENERAL INTERACTIONS School staff and students. Examples: classroom instruction, hallways, restrooms, entryways</p>					X
<p>MODERATE INTENSITY CONTACT School staff must interact with students, physical distancing cannot be maintained for prolonged periods of time, student is not suspected of having COVID. Examples: 1:1 testing or therapy situations.</p>		X <i>*preferred, if available</i>	X	X	X
<p>HIGH INTENSITY CONTACT</p> <p>Medical Evaluations Tasks include physical or nursing assessment of any individual suspected of having COVID.</p> <p>Close/Direct Contact Duties that require close/direct contact with student receiving nebulizer treatment or direct handling of tracheal secretions.</p>	X <i>*formal fit testing is required</i>	X <i>*may be doubled if N95 is not available, or may be used singly with a face shield if N95 is unavailable</i>	X	X	

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➤ **Cleaning and Disinfecting**

Cleaning routines have long been in place to negate pathogens borne by blood and other body fluids, as well as to maintain a pleasant, orderly environment.

- Cleaners will continue to be expected to report to work in closed toe, slip resistant, water resistant footwear, and will be provided with PPE in the form of vinyl or nitrile gloves to use and to change out as needed between tasks and activities.
- In addition, they can use a face shield when power washing and may also use face shields when working in any wet area or one where particles in the air may be present. Other PPE may be required for specific tasks.
- Each cleaner has access to supplies for cleaning and restocking. This includes items such as paper towel, soap, tissue dispensers, waste can liners and hand sanitizer stations in their assigned areas.
- Restrooms, health suites, isolation rooms and respiratory therapy rooms are disinfected after cleaning.
- Any area that has had a body fluid spill is disinfected beyond cleaning. This includes carpeted areas and upholstered items which are cleaned and disinfected using extractor machines.
- Cleaning staff will continue to clean high-touch areas.
- Cleaning supplies will be made available as needed.
- Wipeable covers will be installed where possible, cleaning wipes and hand sanitizer will be provided adjacent to the equipment.
- Extra attention may be necessary in classes such as music and physical education.
- The school nurse will clean cots, chairs, counters, sinks, high touch surfaces, doorknobs and/or anything touched or used by a student after each student leaves the health office with CDC approved disinfectant and/or disposable wipes.
- School Health Offices will have on-call support from Operations & Maintenance during the school day for cleaning and disinfection of the bathroom, treatment room and containment (isolation) room after each use; as well as blood and body-fluid spills, clean ups or any other concerns.

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➤ **Safety Drills**

Schools are required to conduct evacuation and lockdown drills. During a pandemic, steps will be taken to minimize the risk of spreading infection while conducting drills. Drills will be conducted in a manner that maintains social distancing at exits and gathering points outside the building, while still preparing students to respond in emergencies.

Evacuation drills during a pandemic

- Drills will be modified to ensure appropriate distance is kept between individuals to the evacuation site.
 - This will be accomplished by using a staggered schedule, where classrooms or areas are evacuated separately with the goal of minimizing contact of individuals in hallways, stairwells and the evacuation site.
- In the event of an actual emergency the most imminent concern is safety, meaning that social distancing may not be possible and should not be the first priority.

Lockdown drills during a pandemic

- Drills will be modified so that social distancing is maintained in classrooms/offices.
- Specifically, during a lockdown drill doors and windows should still be locked but individuals should not stay out of sight/hide. Rather, instruction should focus on discussing where to hide and what to do in the event of a real lockdown.
- In the event of an actual emergency lockdown, the most imminent concern is safety, meaning that social distancing may not be possible and the response should be as normal and involve locking doors and staying out sight.

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➤ Facilities

- There will be no use of the Foreman Center facilities during the first quarter due to construction, use will be reviewed for the second quarter.
- All other facility requests will be reviewed on an individual basis.
- The health offices in each school will not treat suspected or known ill people within the office.
 - Ill people will be assessed where the potential illness was noted and moved to an isolation room to avoid the possible infection of the health staff, as well as students otherwise healthy being cared for with normal medications or for injuries.
- Each school health service will have a separate room to use for respiratory therapy. The purpose is to minimize exposure to a student's respiratory exhale.

➤ Heating, Ventilating and Air Conditioning

- The units that provide the heating, ventilating and air conditioning are serviced a minimum of every six months.
- The units are cleaned, the filters changed, and motors, dampers and other moving parts are lubricated as per best practices.
- The highest grade filter for each unit is used.
- The units are programmed to start not less than 1 air change, as measured by the unit's turnover rate in cubic feet/minute, before the start of the area served scheduled activities and are programmed to continue full operation for not less than 2 air changes after the close of the area served scheduled operations.
- Outside air is programmed to be between 15% and 80% intake based on the outside air temperature.
- Programming adjustments will be made as necessary.

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➤ Drinking Fountains

- Drinking fountain spigots are shut off or removed throughout each building.
- If the drinking fountain spigot remains, an Out of Order sign will be placed.
- The bottle filler portions of the drinking fountains may continue to be used.
- It is recommended that people sanitize their hands after using the bottle filler button.
- The bottle filler buttons will receive additional cleaning during the day whenever possible.
- Drinking water for students is provided by drinking cups and the use of a pitcher of water in the classroom.

➤ Playground Use

- The Creekside playground will continue to be inspected weekly.
- Cleaning the touchable surfaces of the equipment will be done weekly when the equipment is used.
- The staff supervising the use of the playground will continue to call the Operations & Maintenance office for immediate cleanup of any body-fluid spill.
- Recess schedules will be staggered to minimize the number of people on the playground at one time.
- As of June 9, 2021, masks are not required outside on school grounds. Any individual who wishes to wear a mask outside may still do so.

Teaching and Learning

Monroe One will be welcoming all students back to in-person instruction five days a week.

- In the event of high community transmission rates and the need to transition to a remote model in any of our programs, plans are in place to ensure students will have accessible opportunities for instruction.
- If an individual student or entire classroom needs to quarantine/isolate, alternative instruction will be provided.
 - Teachers will not be expected to conduct live classroom instruction and simultaneous remote instruction.
- A teacher or other staff member who is under a quarantine or isolation order will not be considered available to provide instruction or service delivery, inclusive of remote instruction or service delivery.

➤ School Events

- Orientation groups should be limited in size to allow for adherence to social distancing guidelines.
- In-person open houses may be scheduled.
- Parent Teacher Conferences (PTCs) may be held in-person or virtually.
- Intakes may be scheduled in-person, with all attendees following health and safety guidelines.
- Internships and job placement may resume. Students must adhere to placement guidelines in all settings.

➤ Extracurricular Activities

- Extracurricular offerings will be reviewed individually prior to the start of the school year, and will be made available if able to follow COVID protocols.
- Monroe One will continue to stagger recess schedules to minimize large group on the playground.
- Assemblies and music ensembles may occur with adherence to current COVID guidelines.
- Field trips and CBIs will be approved on an individual basis.
- Pool use is allowable with adherence to health and safety guidelines.

Transportation

➤ The School Bus

- Parents/guardians are asked to check their student's temperature before getting on the bus, and keeping them home if they have any COVID symptoms.
- Siblings or children who reside in the same household (Group Home) will be encouraged to sit next to/near each other.
- When students embark and disembark the bus, they should follow social distancing protocols.
- The cleaning protocol listed below will occur daily (including shuttles and field trips).
- Typical parent drop off/pick up procedures will resume. Any visitor entering the building will need to follow current COVID guidelines.
- The CDC no longer requires a mask on school-provided transportation.
 - If a public transportation system is used for purposes of getting to and from school, the rules in place of that public transportation system would apply.
 - Individuals who are required to wear masks in school should wear masks on school transport.

Daily Cleaning

- Remove all trash
- Sweep floors
- Spot clean bus walls and windows
- Clean and disinfect high touch surfaces:
 - bus seats and seat backs
 - door handles
 - driver operator area
 - equipment (such as star seats, etc.)

Cleaning after each run: disinfect high touch surfaces

- Buses equipped with roof hatches may travel with them open for air flow, when temperatures are above 45 degrees (only if students can handle the change in temperature).
- Bus windows may be opened for air flow when temperatures are above 45 degrees when tolerable.

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➤ School Bus Staff

- If an employee will be working on any BOCES premises, they are expected to complete a self-screening of COVID symptoms.
- Employees who are experiencing any of the symptoms of COVID should follow the department guidelines (call dispatch) and seek medical attention.
- Any employee who wishes to wear a mask/face covering may continue to do so.
- Automatic hand sanitizer units are secured on the wall near the time clocks.
- Hand sanitizer pumps will be in every office.
- Dispatch will have supplies of masks, gloves, hand sanitizers, and face shields for employee use and to have available for student use on buses.
- Transportation staff will be trained and provided with periodic refreshers on the signs and symptoms of COVID.
- Transportation staff will be trained and provided with periodic refreshers on the proper use of social distancing.
- Extra time should be allotted for each bus run to account for social distancing protocols on the bus and when embarking/disembarking the bus.

Food Services

FREE AND REDUCED MEALS

- Through the USDA, school meals will be provided for free through June 30, 2022.
- Families are still asked to submit meal benefit applications.
 - All families have the opportunity to access and print those applications through our website. Applications are also available at the front office of each school and will be included in each family's back-to-school mailing.

➤ Food Service Health and Safety Guidelines

- Meal times will continue to be staggered, the use of alternative spaces will be considered.
 - The majority of student meals will take place in their classrooms, with food being delivered by classroom staff.
 - All food is recommended to be covered or sealed while in transport to the students. Supplies are available at the cashier stand for staff to cover student trays with aluminum foil.
- All condiments and silverware will be sealed, single-use and distributed by Food Service staff.
- Staff will continue to follow all food allergy plans received from the Health Office.
- All classrooms will be equipped with hand sanitizer and/or a sink for the students to wash their hands before eating.
- Monroe One BOCES has ensured compliance with Child Nutrition Program requirements.

Continued from previous page- Food Service

➤ **Communicating with Families**

- Monroe One sends out letters on Free/Reduced meals and general communication to every family, in addition to posting them on the website.
- Letters are sent out in English and other languages as requested.
- Pertinent information is also posted on our social media platforms and included in newsletters, along with links to additional information online.
- Monroe One will continue to follow SFA policies to communicate about school meal service, eligibility, options and changes in operations.
- Karen Clark, Food Service Director, will be the contact person for families.

➤ **Payment methods**

- Online payment through MySchoolBucks is preferred, with money on each individual's account.
- If cash is given at the register, the change will be put on the student's account.
- Money is also accepted via US post mail or inter-office mail, which will subsequently be put on their account.

➤ **Additional Considerations**

- Monroe One will follow guidelines for hand sanitizer near vending machines in open areas. Custodians will also wipe down the machines throughout the day.
- A la carte sales will have limited items, which will be handed to patron by cashier.
- Outside food from restaurants should not be delivered/brought into the building for students. Guidelines are being discussed for staff.
- Visitors will not be allowed during meals.
- Staff will routinely clean and disinfect high-touch surfaces including tables, chairs and carts used in transportation.
- All Food Service staff have the option to wear a face mask and/or a face mask and a face shield while serving classroom staff food for the students.

Social Emotional Well-Being

Monroe One BOCES understands the important role of climate and culture, more specifically, social and emotional learning (SEL) and how critical it is in engaging students, supporting adults, building relationships, and creating a foundation for academic learning.

➤ Monroe One Behavioral Health Services

- 50 School Social Workers, School Psychologists and behavior Specialists
 - Additionally, School Counselors are supporting the secondary and vocational educational programs
- All Monroe One Special Education classrooms are supported by a School Psychologist and a Behavior Specialist who are key members on each classroom Professional Learning Committee (PLC)
- The School Social Worker and/or School Psychologist advise on targeted interventions that can include both push-in support and individual small groups for students working towards specific objectives around social emotional learning.

➤ Organization-wide Approach

Monroe One is addressing the needs of students and staff through trauma-sensitive solutions that fit the unique circumstances of each.

- Mental Health and Trauma-Responsive Practices
 - Through an organization-wide approach, Monroe One is addressing the needs of students and staff through trauma-sensitive solutions that fit the unique circumstances of each individual
- Multi-Tiered Systems of Support (MTSS)
 - A decision-making framework that guides the selection of evidence-based practices for improving academic and behavioral outcomes for all students.
- Community Circles
 - Community building and problem-solving circles have become integral across Monroe One's programs' and departments.
- Adult SEL and Well Being
 - As a Responsive and Restorative organization, Monroe One has prioritized the creation of structures that promote the physical and emotional health of all in our school community.