



Monroe #1 BOCES School Library System Member Plan

The purpose of a Member Plan is to assure that School Library System member libraries conduct rigorous and ongoing program evaluation and goal setting. Best practice is for the school librarian to and the building principal to have conversations around school library program on an annual basis. School Library Systems, however, are required by Commissioner's Regulation [C.R. 90.18 (f) (4)], to collect evidence that these program evaluations are indeed taking place in all of their member libraries at least once during a Five Year Plan of Service.

The Monroe #1 BOCES SLS has adopted the School Library Program Rubric (SLPR) as the instrument for this purpose. It is a New York State Education Department approved program evaluation rubric. The SLPR Rubric, along with a wealth of information about its development is located at <http://www.nysed.gov/school-library-services/nysed-school-library-program-rubric>. The site also provides documents and templates useful to librarians and principals as they create action plans for program improvement as needed.

Please return the completed SLPR Rubric and this signed form (on next page) to Katie Bertrand, Director, Monroe #1 BOCES SLS by March 1, 2021. The document will be kept on file at the SLS office as evidence that program evaluation has occurred as required by regulation. If you have any questions/concerns or would like to request an onsite visit to review this document, please contact Katie Bertrand at Katie_Bertrand@boces.monroe.edu or 585-249-7219.

Member Plan Assurances

School Name: _____ District Name: _____

Librarian's Name: _____ Librarian's Signature: _____ Date: _____

Principal's Name: _____ Principal's Signature: _____ Date: _____

Superintendent's Name: _____ Superintendent's Signature: _____ Date: _____