



**Christine Treasure**  
Director of Office of Learning &  
School Improvement Services

Dear Parent/Guardian,

Monroe One BOCES is pleased to have partnered again with the Pittsford Central School District to support the families choosing to enroll their child in Homeschooling for the 2024-25 school year. We will be working closely with Pittsford to review all homeschool documentation and provide families with feedback regarding compliance with the New York State Regulations. For this reason, we recommend that you regularly consult the **Commissioner's Regulations Part 100.10**, which can be found at: [www.nysed.gov/curriculum-instruction/10010-home-instruction](http://www.nysed.gov/curriculum-instruction/10010-home-instruction)

**What does this mean for you?**

- The parent/guardian is responsible for meeting all deadlines for the submission of:
  - Letter of Intent, IHIP, Quarterly Reports, and Annual Assessment.
- Please continue to send required documentation to Pittsford, and send a copy to BOCES.
- BOCES will provide you with feedback regarding the documents you submit and compliance with the NYS Regulations Part 100.10.
- After submission, you may receive some additional guidance on your reports.

Our ultimate goal is your child's educational success, and we look forward to collaborating with you throughout the school year.

If you plan to homeschool your child for the 2024-2025 school year, please send a **Letter of Intent** to the Pittsford Central School District by **July 1, 2024**.

If you are new to homeschooling, you must submit the letter within 14 days of starting home instruction.

Access a Letter of Intent (LOI) form at [www.monroe.edu](http://www.monroe.edu).

Go to **Departments > Homeschool Monitoring**, and choose the **Pittsford Families** link.

It is preferable that all required documents be emailed as PDFs. Email all documents to:

[Marie\\_Kutny@pittsford.monroe.edu](mailto:Marie_Kutny@pittsford.monroe.edu)

and

[Homeschool\\_Monitoring@boces.monroe.edu](mailto:Homeschool_Monitoring@boces.monroe.edu)

If you do not have access to email, please mail documents to:

Pittsford Central School District, Attention: Marie Kutny, 75 Barker Road East, Pittsford, NY 14534

**IHIP** (Individual Home Instruction Plan) forms are due by **August 15, 2024**. If you are new to homeschooling, you must submit the IHIP within 4 weeks from the date of your Letter of Intent.

You may access IHIP forms at [www.monroe.edu](http://www.monroe.edu). Go to the **Departments > Homeschool Monitoring**, and choose the **Pittsford Families** link.

Please contact BOCES if you would like hard copies of any forms sent to you.

Do not hesitate to contact the Pittsford Central School District or BOCES with any questions or concerns. We thank you for the opportunity to work with your family, and we look forward to a successful homeschool year.

Respectfully,

**Christine Treasure**  
Director of Office of Learning &  
School Improvement

**Joan Santspre**  
Administrative Support

**OFFICE OF LEARNING & SCHOOL IMPROVEMENT SERVICES**

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