

**MONROE #1 BOCES SCHOOL LIBRARY SYSTEM  
COUNCIL & LIAISON MEETING MINUTES  
December 12, 2013**

**ATTENDEES:**

**Monroe #1 BOCES SLS Team:** Katie Bertrand, Carolyn Byam, Wendy Petry, Beth Puckett

**Communication Coordinators:** Andrea Koch (Brighton), Julie Masterson-Smith (HFL), Kelly Rivera (West Irondequoit), Brian Smith (East Irondequoit), Karen Wilson (Pittsford), Colleen Woods (Fairport)

**Council Members:** Jennifer Caccavale (Penfield Public Library), Ana Canino-Fluit (Non Public), Brett Daggs (Honeoye Falls-Lima), Ben Griffin (Penfield), Anita Mance (Community), Kathy Miller (RRLC)

**ABSENT:**

**Monroe #1 BOCES SLS Team:** Sally Bailey

**Communication Coordinators:** Lisa Edborg (Penfield), Diana Luce (East Rochester), Kimberly Rouleau (Non-Public), Sara Kimmel (Rush Henrietta), Wendy Sardella (Webster)

**Council Members:** Kathi Sigler (School Library Administrator)

**Welcome** – Katie Bertrand

**Professional Development Opportunities** – Katie Bertrand and Beth Puckett discussed upcoming events and provided handouts. The location of the NEW PD CATALOG: <http://www.monroe.edu/newpdcatalog>

- Beth shared information on upcoming PD opportunities. As well as information on partnering, or having PD at district location. Watch for new workshops in the PD catalog in the next few weeks.
- On January 30<sup>th</sup>, Sally and Beth will hold a Destiny Apps for librarians and library staff training session.
- Beth will hold a workshop in March on augmented reality apps in education.
- Beth asked if anyone would be interested in website PD. Beth was inspired by the New Canaan HS Library website, which she saw at the WFL Library Leadership Academy, and would be happy to work with librarians to enhance their websites.
- Beth & Katie asked for input on PD ideas.
- Katie discussed that surveys will be developed and sent to gather information which will help us plan PD to meet your needs.
- Please note that professional development can be customized to meet individual district's needs. Library support staff are welcome to attend our professional development offerings, where appropriate.
- Cool Tools for Schools Online Professional Development is underway through April. There are 9 participants. If there is interest we will offer it again next year.
- BOCES has switched to a new email system. Thank you for your patience as we work through this transition.

**Electronic Databases** – Carolyn Byam :

- Electronic databases and Follett modules can be added at any time. If you are interested in adding an additional database, please contact Carolyn.
- Katie shared that SCORE is beginning to get pricing for the 2014-2015 year. Some vendors have significantly increased their pricing (notably Tumble Books). If you need pricing for budget purposes, prior to the pricing sheet distribution, please contact Carolyn and I will be able to help you with it.
- Katie and Kathy Miller are working on how we can as a "state", work with vendors to get the best pricing, term, and content equitable for all districts.

**Library Automation/Follett Update** – Sally Bailey (Absent) :

- Destiny 11.5 will be out soon – details have not been provided yet.

**Arts in Education** – Wendy Petry reported:

- We have been receiving more contracts from authors and vendors recently. Please read any contract carefully, and sign it if you feel your school can follow the requests lined out.
- Often the contracts are a list of desires for their visit, covering class size limits, availability of books, and any needs for the day of the event.
- BOCES generally does not sign author contracts because we send out a contract letter from our office with the arrangements for initial payment, hotel stay and reimbursement of expenses.
- Outside of these arrangements, BOCES has little control over whether a school provides what is requested in a contract. You can always touch base with our office if you have questions or want to discuss specifics.
- If your district has changed to a web-based e-mail, such as Microsoft Outlook Web App, clicking on an e-mail address in our website will no longer open your e-mail. You will need to copy and paste the address to put it in an open e-mail.

- **RRLC Report** – Kathy Miller (written report attached)

- **SLS Director's Report** – Katie Bertrand reported on the following:

- Katie and Kathy Miller will attend the NYLA Advocacy to advocate for systems and libraries of all types. Additionally, I may be contacting individual libraries to target local legislators to invite them to visit and read or talk to students.
- Annual Report/Plan of Service - <http://www.monroe.edu/webpages/sls/files/plan%20of%20service%202011-20161.pdf>
  - There will be an end of year survey sent to librarians.
  - We did receive our grant again this year.
  - NYALS worked together and hired an advocate to work with the legislator to understand the process better so we can see positive results.
- Mini-Grants 2013-14 - <http://www.monroe.edu/webpages/sls/minigrant.cfm>
  - All receipts must be submitted shortly after the event to your district business office. Your business office will then forward a Purchase Order to us for reimbursement to the district.
- OverDrive - This is being moved out of pilot phase and will now be part of our Multimedia Service . This will allow districts and individual libraries participating in that Coser to develop local OverDrive Advantage collections. Please contact Katie if you are interested in exploring this.
- NYSED Updates
  - Regents Research Paper Update – this proposal is scheduled to come before the Regents again at their December meeting. (Note: no action was taken on this at either the December or January Regents meetings)
  - Summer – A second “Uncommon Approaches to the Common Core” will be held in Albany in August 2014. The focus is to connect K-12 Education with cultural institutions (museums, public libraries, historical associations, etc.) to implement the Common Core Learning Standards.
  - AASL Conference – A great conference with many opportunities to network, connect with colleagues, get new instructional and resource ideas. At least a dozen individuals from our region attended; the group will debrief and develop opportunities to share what was learned.
  - Publication distributed – Implementing the Common Core State Standards: The Role of the School Librarian <http://www.achieve.org/files/CCSSLibrariansBrief-FINAL.pdf>. There is a great deal of information in this publication. Katie will distribute this to Assistant Superintendents and ASI etc. for their review.
  - Student Research Awards contest is being offer by NYS Archives. Deadline July 1, 2014. Posters were distributed for schools with students in Grade 4 and up. Information may be found at [http://www.archives.nysed.gov/a/grants/grants\\_student\\_sraguidelines.shtml](http://www.archives.nysed.gov/a/grants/grants_student_sraguidelines.shtml) .
  - Summer Reading Program information from the New York State Library is beginning to be released. We will share this information as we receive it via the SLS News Blast. Information on the Teen Video Challenge has been posted at <http://www.summerreadingnys.org/teens/teens-video-challenge/> .

- Member Plan – SLMPE Rubric - [http://www.p12.nysed.gov/technology/library/SLMPE\\_rubric/](http://www.p12.nysed.gov/technology/library/SLMPE_rubric/) . Katie is trying to access past practice. She asked if anyone remembered doing a member plan and would like to bring it back to the forefront. In 2011, NYLA SSL developed the SLMPE Rubric. Many school library systems have adopted it as their Member Plan document. It is a program evaluation not a librarian evaluation. A Member Plan must be completed by each library in a SLS once during the course of a Five Year Plan of Service. Recommendation would be that it is done more often (ideally, yearly) with your principal and to educate him/her about the potential of school library programs. This will be added to the agenda for future meetings for further discussion.
- Once again, we (Katie and the SLS team) welcome the opportunity to come to a department meeting and are happy to visit individually any time you invite me/us. I'd especially love to come to some of your author visits–Katie will try to work through Wendy, but if you'd like to shoot her an e-mail about upcoming events that would be great.
- Carol Satta from Webster Christian published an article in Library Media Connection as a result of the SLS Mini-Grant she received to integrate NoodleTools with research projects. Katie has requested reprints and will distribute. Carol has also offered to share her experiences at a future meeting. See the News Blast for more information.
- **Around the Table** – Everyone
  - Julie Masterson- announced how successful her reading contest was this year.
  - Jennifer Caccavale –
    - Feb. 1, 2014 is “Take your child to the library” day. This event focuses on elementary school levels.
    - May 2, 2014 will be an all-day conference at central library. For more information see the attached PDF .
    - October 2014 - Young Adult Librarians Conference. More information will be forthcoming in the summer.
  - Ana Canino-Fluit talked about the Ecolab from the AASL conference. She is starting a makers club and this conference was extremely helpful.
  - Those who attended the AASL conference concurred that it was a worthwhile conference and were glad they attended.
  - Brett Daggs commented on Michelle Lutala’s Presentation and how he came back with ideas from WFL BOCES Library Leadership Day .
  - Brian Smith advised that he is working with his director on 9<sup>th</sup> and 10<sup>th</sup> grade research papers.
  - Anita Mance expressed how everything you do in education matters. She reflected on an exchange student she had many years ago and how through social media was able to connect with her and see how well she has done and how interesting it has been to be reunited with her.
  - Ben Griffin shared information on the National Endowment for the Humanities organization. NEH offers a variety of grants. Ben was awarded a grant allowing him to visit an NEH historical landmark for one week and receive payment for the trip. For more information visit: <http://www.neh.gov/>.
- **2013-2014 Scheduled Meetings**
  - The next SLS Council/Communications Coordinators meeting will be held at Monroe #1 BOCES, *15 Linden Park, Conference Room 1A, on February 6, 2014* (Determine at this meeting if the April 3 meeting will be held). (**Note: this meeting has been cancelled and will be replaced by the April 3<sup>rd</sup> makeup date**)
  - Remaining meetings will take place in the same location as follows:
    - April 3, 2014
    - May 8, 2014