



RELOCATION PLAN (ON CAMPUS SITES):

(Foreman Center Campus)

1. When the fire alarm sounds during severe weather conditions (extreme rain, snow, cold, etc.), or in the event of another emergency requiring occupants to temporarily leave their current location, the incident commander determines if students and staff need to relocate to an alternate Foreman Center Campus location.
2. The direction to proceed to alternate locations will be transmitted to program staff via PA announcement, radio or messenger. Radio communication to and within student programs during all evacuations will be transmitted over radio channels 4 (EMCC), 5 (Creekside), or 6 (O'Connor Academy), depending on the needs of programs.
3. Relocation Sites/Alternate Locations:
Alternate locations for evacuating **Buildings 1, 2 & 3:**
 - Creekside School moves to Building 10/O'Connor Academy, and O'Connor Academy would then move to Building 4 shop areas.
 - All other occupants from Buildings 2, 3 move to Building 9.
 - EMCC classes from Building 1, and all other Building 1 occupants move to Building 4,5,6 classrooms/hallways.
Alternate locations for evacuating **Buildings 4, 5 & 6:**
 - EMCC moves to Building 1 hallways near Flagpole.
 - Deaf Education, Central Records and any remaining students, staff, visitors move to Building 1.
Alternate locations for evacuating **Buildings 9 & 10:**
 - O'Connor Academy moves to Foreman Center cafeteria, and all other remaining students, staff, visitors move to Building 2 hallways or Gyms.
4. Selected School Safety Team members will communicate with administrators in areas receiving students. Moving to alternate locations will require preparations to account for, and plan for the health and safety of all building occupants.
5. All students and staff will remain in the alternate location until the all-clear is given to return, or directions are given to dismiss from the alternate location.

(Revised, 2019-20)